

CALENDAR OF EVENTS

AUGUST

- 03 Wilson Office Opens
- 05 Wilson Enrollment • 7:30 a.m.-7:00 p.m
- 10 Kindergarten Camp.
- 13 Home & Sch Meeting 6:30 p.m. *Media Ctr
- 17 In-Service Day
Kg Parent Meeting 5:15 p.m. *Classrooms
Welcome Back Ice Cream Social
• 6:30-7:30 • Wilson Gym
- 18 School Begins
• School Dismisses at 11:16 a.m.
- 19 First Full Day of School (8:01-2:59)
- 24 Gr 5 Parent Meeting 5:15 p.m. *L Theater
- 25 Gr 1 Parent Meeting 5:15 p.m. *Classrooms
- 26 Gr 2 Parent Meeting 5:15 p.m. *Classrooms
- 27 August Student Birthdays Celebrated

SEPTEMBER

- 01 Gr 4 Parent Meeting 5:15 p.m. *Classrooms
- 03 Gr 3 Parent Meeting 5:15 p.m. *Classrooms
H&S Fundraising Sales Campaign Begins
- 07 Labor Day • No School
- 10 September Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 17 Fall HSA Meeting/Open House
6:30 p.m. *Wilson Gym
- 18 H&S Fundraising Campaign Ends
Snack Friday
- 21 Site Council Meeting 5:00 p.m. *Media Ctr

OCTOBER

- 07 Happy Cooks Day!!!
- 08 October Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 09 Snack Friday
- 13 Picture Day
- 16 End of First Quarter
- 22 AR Assemblies
- 26, 27 Parent-Teacher Conferences *Classrooms
- 28 Halloween Parties (No Costumes)
- 29-30 NO SCHOOL - Office Closed

Don't Forget...

NOVEMBER

- 09 Site Council Meeting 5:00 p.m. *Media Ctr
- 10 Picture Retakes
- 12 November Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 16 Visiting Author Day
- 18 Kg Thanksgiving Program 2:00 p.m. *Gym
- 20 Snack Friday
- 26-28 NO SCHOOL - Thanksgiving Vacation

DECEMBER

- 10 December Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 15 Winter Concert & Sweet Shop
6:30 p.m. *Felten Gym and Cafeteria
- 18 Snack Friday
End of First Semester
- 21-31 NO SCHOOL - Winter Break

JANUARY

- 05 School Resumes
- 13 Written Spell Bee Gr 3-5 10:15 a.m. *Gym
- 14 January Student Birthdays Celebrated
AR Assemblies
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 15 Oral Spell Bee Gr. 3-5 10:00 a.m. *L Theater
- 18 In-Service Day—NO SCHOOL
- 22 Snack Friday

FEBRUARY

- 05 Third Grade Program 2:00 p.m. *Gym
- 09 Lifetouch Spring Portraits
- 11 February Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 12 Valentines Day Parties 2:00 p.m. *Classrooms
- 15 In-Service Day - NO SCHOOL
Site Council Meeting 5:00 p.m. *Media Ctr
- 19 Snack Friday
- 22 Kindergarten Roundup 6:30 p.m. *Media Ctr
- 25 June Student Birthdays Celebrated

2009 - 2010

MARCH

- 02 Read Across America Day
- 05 End of Third Quarter
- 11 March Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 12 Snack Friday
- 15-19 NO SCHOOL - SPRING BREAK
- 25 July Student Birthdays Celebrated
AR Assemblies
- 31 Happy Custodians Day!!

APRIL

- 02 Good Friday - No School
- 08 April Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 12 Site Council Meeting 5:00 p.m. *Media Ctr
- 15 Spring Music Program 6:30 p.m. *Felten Gym
- 16 Snack Friday
- 20 Volunteer Reception 3:00-6:00 p.m. *Gym
- 21 Happy Secretaries Day!!!
- 25 HAC Creative Writing Awards 1:00 pm FHSU
- 30 HAC Famous Figures 8:00 a.m. 12th St Aud

MAY

- 03-07 Teacher Appreciation Week
- 03 All City Strings Concert 7:00 pm 12th St Aud
- 06 Happy School Nurses Day!!!
Gr 2 Mother's Tea 2:00 p.m. *Gym
- 07 Fun In The Sun Day *Felten Field
- 12 Kg Career Program 2:00 p.m. *Gym
- 13 AR Assemblies
May Student Birthdays Celebrated
Home & Sch Meeting 6:30 p.m. *Media Ctr
- 14 Snack Friday
- 19 Fifth Grade Recognition 9:30 a.m. *Gym
Last Day of School
Dismiss at 11:16 a.m.

The Wilson Elementary School Staff

The Wilson Elementary School teaching staff is a very professional staff, well prepared for the areas in which they teach. Many of the teachers have masters degrees, and several have even more advanced training. Many of our teachers have degrees from Fort Hays State University. Some of our teachers are graduates of other colleges and universities, in Kansas, or in other states. Teachers continue to attend In-Service activities during the school year and throughout the summer to continue to update their skills and to provide the best possible education for the students of Wilson School.

Guidance Counselor

Wilson School's guidance counselor works with individuals as well as small and large groups of students. She has a regular schedule of classroom visits and makes herself available to students who have immediate needs or requests. The counselor also works with parents who have questions.

Psychologist

Wilson's School Psychologist is here approximately two and a half days each week. She is involved in working with students who may have special needs; meets with and advises teachers; tests students who have been recommended for additional diagnostic information; and meets with parents concerning questions they may have.

Nurse

A registered nurse is on duty at Wilson Elementary School one half of each school day and a nurse is on call at all times. Parents should report any special health condition involving their child to the school nurse. The nurse is responsible for hearing and vision screenings and these are conducted according to state requirements. When the nurse is not present in the school, basic first aid is handled by the school secretary or the principal.

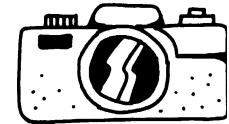


Student Aides

Wilson School welcomes several student tutors and aides from Felten Middle School each year. These students work in numerous classrooms doing everything from making bulletin boards to tutoring students individually or in groups.

College Programs at Wilson

One of the benefits of having a college in Hays is the availability of college students doing teacher training. We have all levels of students, from freshmen students just beginning their career in education to seniors who are doing their student teaching. It is likely that at some point during the year each Wilson student will come in contact with a college student. We have been fortunate with consistently high quality students that Fort Hays State University sends us.

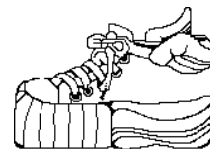


Picture Days

Lifetouch Photography comes to Wilson School two different times during the school year. They take "regular" portraits during the fall, usually during October. All students have their picture taken at this time whether or not you plan to buy a picture packet because we use these pictures in our yearbook. If your child is sick on picture day they can have their picture taken on "retake" day. Retakes are usually sometime in November and the pictures arrive back to us before the Winter Recess in December.

"Casual Portraits" are taken in the Spring. The picture packets are not prepaid, as they are in the Fall, so when you receive the packets, we ask that you look them over and follow the instructions that are enclosed in the packet. This allows you to purchase only the photos that you want, if any. You are under no obligation to purchase any pictures if you do not want to.

Hays Recreation Commission Forms



We receive many forms from the HRC to distribute to students. We try to send them home within a day or two after they are received. We usually have a few extras so if you need one please feel free to call or send your child to the office to pick one up.

Cooperative Learning

Cooperative learning is an integral part of how we teach and learn at Wilson School. Cooperative Learning is defined as follows in the book *Cooperation in the Classroom*:

Learning situations may be structured so students compete with each other, ignore each other and work independently, or work together cooperatively. The extensive research comparing these student-student interaction patterns clearly suggests that cooperation among students produces higher achievement, greater motivations to learn, more positive relationships among students, greater acceptance of differences, higher self-esteem, and a number of other outcomes than do competition or working individually.

Accelerated Reader

Accelerated Reader is a program designed to encourage students to read more, at appropriate reading levels, and with increased comprehension. Students read selected books and then take a comprehension test over that book on the computer. Students' records are maintained on the computer throughout the year. We recognize our students' Accelerated Reader accomplishments at the end of each nine weeks with a short assembly and presentation of point ribbons.

W.E.A.R. Time

W.E.A.R. (Wilson Excels And Reads) is a daily, silent reading program. Each day the students and staff spend fifteen minutes reading for pleasure in their classrooms. The objective of WEAR is to help students learn or reinforce what they have already learned, that reading is good for more than just schoolwork. By participating in WEAR the Wilson Staff shows that we enjoy reading, too.



Wilson Excels After School

Wilson offers an after school daycare program to all Wilson families. The program runs from school dismissal until 5:45 p.m. on days when school is in session. All Day WEAS is provided when school is not in session due to Parent-Teacher Conferences, In-Service Days, or Teacher Workdays. WEAS is not provided on the first or last half-days of the school year.

The cost to parents per day is:

3:00-5:45	\$4.50
3:00-4:30	\$3.00

If there is more than one child per family in the program, the cost is 0.50 less for each additional child. A complete WEAS Handbook is available on the Wilson Website. It explains the program's objectives and policies in more detail.

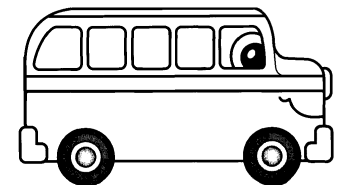
After School Academics

Wilson School offers an after school academic program for **grades 3-5** that runs from 3:05-4:05 p.m. every full day of school. It is designed to help students who have fallen behind in some aspect of academic study, need a structured setting to do homework, want a place to read after school, etc. The program **begins the Tuesday after Labor Day and ends on the second Thursday of May**. There is also **NO After-School Academics during the weeks of parent-teacher conferences**. There is also **NO After-School Academics on the day prior to an extended holiday break (Thanksgiving, Christmas, Spring Break, April Recess)**. Wilson School certified teachers supervise the After School Academic Program rooms each day.

Field Trip Forms

On enrollment day parents are asked to sign a school excursion form. This gives us permission for your child to participate in school sponsored and supervised field trips scheduled throughout the year without the necessity of filling out a form for each occasion. Most field trips take place within the city of Hays or within Ellis County. Many classrooms or grade levels take one out of town trip per year if school budgets can allow it.

Parents are an important part of our school experience, including field trips. If you would like to help supervise a field trip please contact your child's teacher.

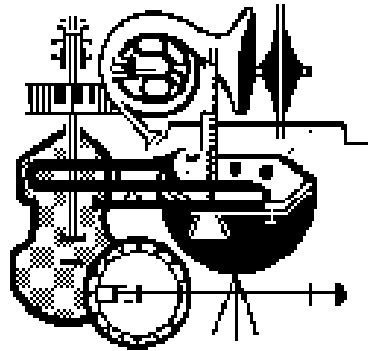


Parties, Programs, and Concerts

Wilson School students have two "holiday" parties each year, one for Halloween (NO costumes) in October and one for Valentine's Day in February. Each classroom is responsible for hosting its own party with room parents and teachers working together to plan and supervise. Small donations may be asked of parents to help fund the parties.

A Winter Concert for grades K-5 is held every December in the Felten Gym. A Spring Concert for grades K-5 is held in April in the Felten Gym as well.

The Wilson Home and School Association holds two general meetings a year. There is a program involving students at each one. The Fall meeting is then followed by an Open House at Wilson Elementary School.



Wilson Newsletter

A newsletter is sent home with students every month. It includes a schedule of events, a Wilson Warrior schedule, the lunch and breakfast menus for the month, plus other items of interest to Wilson parents.

The Wilson Home and School Association always has information about upcoming events, reports on past events and information about purchases made for the school. All Wilson Home & School officers and committee chairpersons are listed every time with their phone numbers so you may contact them when you have questions.

Changes in school plans and special announcements are always included in the newsletter. Please read it carefully.

Wilson Yearbook

A yearbook is available to students and parents at Wilson. It includes class photos of every student along with candid pictures taken throughout the year. Delivery is made in the spring. The cost for the yearbook is \$12.00 and may be paid for at enrollment or later in the year.

Special Classes

Students in grades K-5 participate in the following "special" classes: Art, Music, Physical Education, Computers, and Library. Students in the 4th and 5th grades are also eligible to enroll in the Orchestra Program.



Crisis Plan

Several years ago the staff at Wilson School developed a Crisis Plan to be used in case of an unexpected event. It has helped us prepare for evacuation of the building, evacuation of the playground, how to close the school to someone from the outside on short notice, and how to deal with the aftermath of whatever the crisis might be. Just as we practice for crises dealing with fire and tornadoes, we practice building evacuation and lock down as well. We can't prepare for every possible situation, but we can take many preventative measures. If you would like more information about our Crisis Plan or would like to see a copy, please call the office.

Winter Weather

At enrollment parents are asked to fill out a winter weather information sheet. This is to let the school know what your child should do if school is dismissed before the scheduled closing time. This seldom happens, but it is certainly possible that a blizzard could arrive unexpectedly. We do our best not to let children leave the building until we know they will be taken care of when they reach their destination. Please include your work phone number on the form so we can reach you if necessary and please discuss with your child what they should do if this situation should arise.



Appropriate Dress for Weather

Please dress your children appropriately for the weather throughout the school year. During cold weather, **please be sure that your child has a warm jacket, hat, and gloves or mittens.** The rule of thumb is that outside recess is held unless the temperature or wind chill reaches 20 degrees or below. For safety, we also usually stay inside if the playground is covered with ice. Staying inside for recesses makes for a very long day for our students, so we do go outside whenever possible.



USD #489 FOOD SERVICE



Breakfast and Lunch

Wilson School offers breakfast and lunch to students on a daily basis. The charge for a child's breakfast is \$1.40 and the reduced price is \$.30. Lunch prices are \$2.00 for a full priced meal with a reduced price of \$.40. Free and reduced lunch applications are available in the office.

Meal Payments

The food service system is computerized. The ticket is run through a machine and the meal, either breakfast or lunch, is automatically deducted. Most parents pay by the month, or \$40.00 for 20 days. No negative balances are allowed so reminders are sent when your child's balance approaches zero.

Parents are encouraged to eat lunch or breakfast at school with their children. We do appreciate however, knowing **before 9:00 am** if you plan to eat lunch here. You will need to stop at the office to pay for your lunch (\$3.00) and get a lunch ticket prior to entering the cafeteria.

Breakfast and Lunch Schedules

Breakfast will be served anytime between 7:30 and 7:50. Lunch is served between 11:15 and 12:25. Because of limited cafeteria space each grade level eats lunch at a different time. Although there are times when the schedule is juggled because of special events, a schedule is almost always in effect. Please call for class schedules.

Milk Program

Kindergarten, First, and Second grade students have the option of purchasing milk to drink with their snacks during the day. The cost for Kindergarten and First Grade per semester is \$33.60 and \$14.40 for Second Grade.



Sending Money to School

When sending payments to school by check, please **mark on the check memo line what the money is for**. If you are making payments in cash, please **place the cash in an envelope and mark on the outside of the envelope the child's name and what the money is for**.

Spelling Bees

Wilson School traditionally conducts spelling bee activities during the month of January. Grades 3, 4, and 5 participate in the Spelling Bee. First and Second grade teachers also sometimes conduct a Spelling Bee for their students. Word lists are available about a month before the spelling bee activities begin. Words to be used in the Spelling Bee are taken directly from those lists, therefore students have the opportunity to see and study any word that would be a part of the Spelling Bee.

Preliminary spelling activities and contests are sometimes held in the classrooms. The second level involves a written spelling test, taken as a group in the gym. Those papers are then scored and the top 10 spellers from each grade level advance to the final round of the bee.

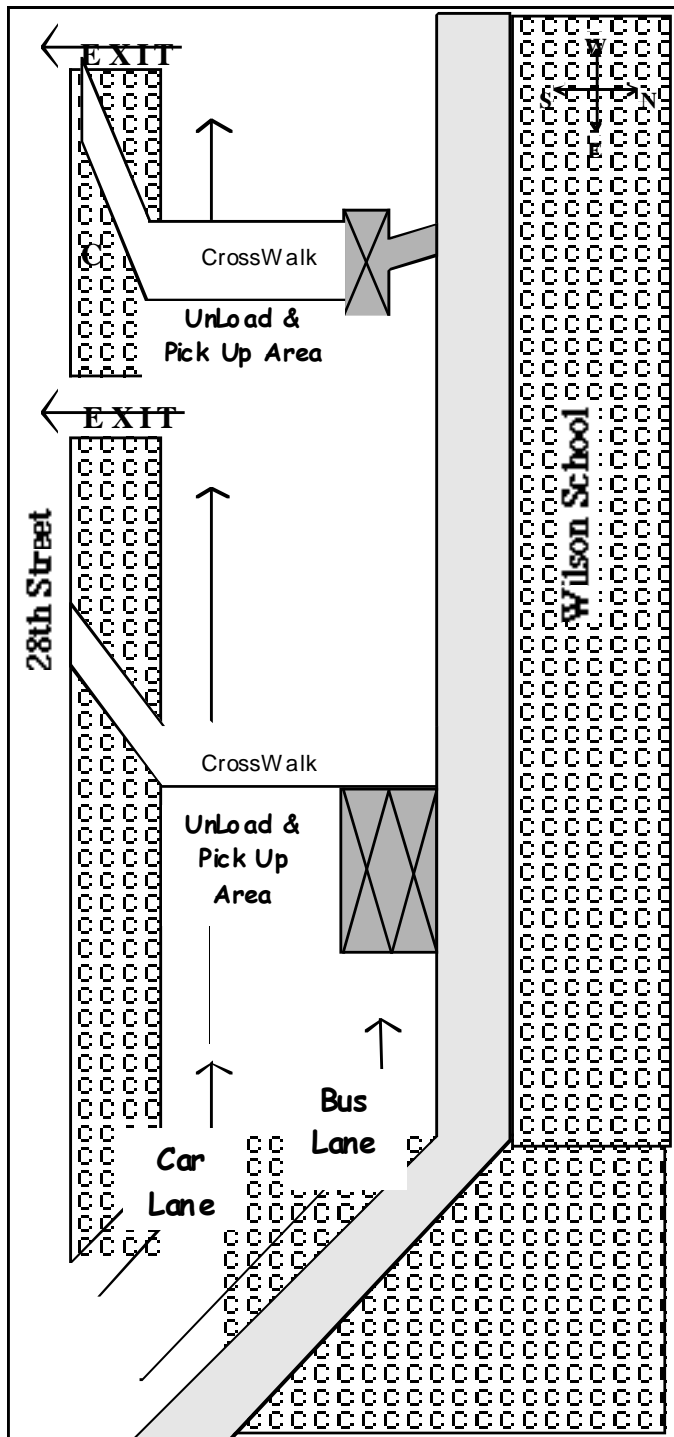
The final Spelling Bee is held in the format of a county Spelling Bee, with students spelling words orally as given to them. The top three finishers are recognized as the Wilson Spelling Bee winners and are given prizes provided by the Wilson Home & School. They also advance to the Ellis County Spelling Bee, which is held during February.

All students are encouraged to participate in the spelling bee activities. We regard these spelling activities to be part of the language arts program here at Wil:



Red Ribbon Week

The staff at Wilson annually organizes and sponsors Red Ribbon Week, a time period devoted to educating students about alcohol and drugs and the dangers they present. In the past we have involved agencies such as the Ellis County Community Partnership by having them present programs to classrooms and grade levels. We have had drug-dogs here for demonstrations and had a National Guard Hummer come to our school. Those people have talked to our students about good choices as well. We have had all-school assemblies focusing on positive choices, and have had various displays on the east fence of our playground. A few years ago, we joined hands and circled the entire school building and did our Drug-Free Chant as a part of our time with the National Guard. We also continue to encourage positive character traits and positive choices for our students through our character readings that are done each morning as a part of our morning announcements.



Parental Involvement at Wilson

If you are interested in serving as a teacher's aid in the classroom or helping in other ways at school please contact either your child's teacher or someone in the office. There are numerous ways you can help even if you can't work in the classroom during the school day, so please feel free to inquire.

Information Release Form

Parents are asked to sign a Release Form allowing Wilson School to distribute class rosters to your child's classmates. This enables parents to contact each other to plan classroom activities and after school social activities. In addition, you may give permission to release identification to the media when they do stories on different happenings here at Wilson Elementary School.

Wilson Warrior Program

All students from Grades 1-5 will have the opportunity to be Wilson Warrior at some point during the year. Parents can sign up their child at enrollment time if they choose to have their child participate in this program. All students who sign up will then be assigned a special day for their Wilson Warrior Day. On their special day, students will have the opportunity to bring some of their favorite items (pictures, collections, etc.) to school for the display case, or students in **grades 3-5** can choose to be the "guest announcer" that day instead and do the morning announcements for Mr. Meagher. **If your child chooses to do the display case, please plan to be here to help them set up and take down that display and also help to monitor the items that go into those displays (no violent video games or game cards, suggestive music CD's or movies, etc).**

Parents are encouraged to **share lunch** with their child on their Wilson Warrior Day. Please call the office to **arrange for lunch by 9:00** that morning.

Remember!!



Toy Weapons at School

In response to recent events, Wilson School prohibits not only real weapons on school property, but toy weapons as well. These items will be confiscated and parents will be called to come pick the items up immediately



5 P's for the Playground

- Play with respect.
- Properly use equipment.
- Play away from the building.
- Permission is needed to re-enter.
- Promptly line up quietly.

Wilson T-Shirt/Sweatshirt Day

Every Friday is Wilson Warrior T-Shirt/Sweatshirt Day. Students are encouraged to wear their Wilson shirts to show their Wilson Pride. The shirts can be purchased from the Home and School Association on enrollment day or through the school office the first three weeks of the school year. The deadline for ordering is usually the Tuesday after Labor Day weekend.

School Accreditation

For the past several years, Wilson Elementary School has been awarded full accreditation through the North Central Association of Colleges and Schools (NCA). Our school is currently accredited through the year 2012.

USD #489 has made the decision to change our accreditation process to the state process known as Quality Performance Accreditation (QPA). The processes are similar in that we will continue to have a School Improvement Plan targeting areas that we need to work on as a school and as a district, and also a Staff Development Plan which will continue to ensure appropriate training for our staff members on various strategies that we are implementing in our schools. The QPA Process accredits the school based on our continuing to achieve Adequate Yearly Process (AYP) each year with our state assessments.

We will continue to focus our problem solving around our current *Polya's Model*, demonstrated by our UPS Trucks and the use of *Problem Solver Strategies*. For the area of reading, we will continue our use of *Graphic Organizers*, *Read Alouds*, *Word Walls*, and other reading strategies that will address our weaknesses on the state assessments.

As always, parental involvement and input is a big part of the success of this process. We thank you for your help.

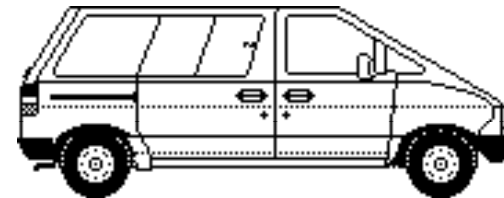
Wilson Traffic Information

When using the drive and parking area in front of Wilson's main entrances, please follow the rules listed below to make sure that students are safe and traffic continues to flow.

1. Traffic/crossing guards are stationed at the drive in front of the school before and after school. **Please follow their directions.**
2. There are two unloading and pick-up zones: One is by the main doors in front and the other is near the 1st and 2nd grade doors. **Please use one of these zones when dropping children off.** They should proceed to the front sidewalk after being dropped off in the crossing zone.
3. There are two crosswalks in the parking lot. When children need to go across the parking lot, they should use one of these crosswalks. **Adults are also expected to use the two crosswalks and NOT cross through other areas of the parking lot.**
4. Please do not plan to park in the drive, as that impedes traffic and endangers students. The crossing guards are there to help keep traffic moving and keep the students safe.

Crosswalks and Crossing Guards

Please emphasize to your child the importance of using the crosswalks located around the school and model that behavior. Between the student bodies at Wilson and Felten Middle School there are approximately 800 students arriving and departing within a few minutes of each other, obviously resulting in a great deal of traffic. A crossing guard is on duty before and after school at the intersections of Oak & Circle Drive and Oak & 28th. **Everyone is expected to take advantage of these supervised crossing areas.** There are also guards/traffic directors in the drive in front of the school. Please look to them for directions since our driveway can become quite congested.



Home & School

Executive Committee

President: Julie Zollinger ----- 650-0275
Vice Pres: -----
Secretary: Kerry Schuckman----- 635-3953
Treasurer: Mandy Ricke ----- 628-6695

Committee Chairs

Special Events:

Jackie Lang----- 625-8420
Charla Heaton----- 623-2837

Hospitality:

Tami Robben----- 625-5996

Fund-Raising Sales:

Angie Werth ----- 625-6324
Stephanie Niernberger ----- 625-6988

Family Fun Night:

Julie Brown----- 625-3746
Diana Hunsicker ----- 628-8193

Teacher Reps:

Julie Brown----- 625-3746
Annette Barber ----- 625-4350

Principal:

Tom Meagher----- 625-3685

*Home and School meetings are held the 2nd
Thursday of the month in the Media Center.
All are welcome.*

Playground Rules

- 1) Treat others (teachers and students) with courtesy and respect.
 - a) Keep hands, feet and other objects to oneself.
 - b) Do not kick or throw sand, dirt clods, or rocks.
 - c) Appropriate language is expected.
 - d) Tattling is discouraged.
- 2) Use equipment in an appropriate manner.
 - a) Only one in a swing. Swing back and forth, not sideways.
 - b) Use the slide correctly-climb the ladder and go down one at a time sitting down feet first. The next person should wait until the person ahead of them has their feet on the ground before going down the slide. There should be no climbing on the back of the slide.
 - c) No pulling on others while on the bars or jungle gym.
 - d) No tag games on the equipment.
- 3) Play away from the building and in correct areas.
 - a) Play away from the windows.
 - b) Keep balls away from the building.
 - c) a continuous line is painted on the black top approximately five feet away from the building to signify the boundary of the play area.
- 4) Students will ask permission of the recess supervisor before reentering the building during a recess period.
- 5) Students will line up promptly and orderly when entering the building after recesses.

Consequences

- 1) The consequences for nearly all misbehavior will be spending some time walking the circle or standing next to the building.
- 2) Fighting
 - a) First Offense-Student will stand next to the building until the end of recess and will lose the next recess.
 - b) Second Offense-Student will stand next to the building until the end of recess and lose the next two recesses. The student will also write a note home explaining what happened. It will be brought back with the parent's signature.
 - c) Third Offense, etc.-the student will stand next to the building until the end of that recess and lose recess for a week. The student will call home and explain what happened.

Special Education

Wilson School offers several programs designed to meet the special needs of identified students.

DEVELOPMENTAL AND RESOURCE: The Developmental and Resource Rooms serve students with a wide variety of needs including but not limited to mentally handicapping conditions, learning disabilities, behavior disorders, attention deficit and hearing/visual disorders. Students in these rooms are qualified through an assistance team involving several teachers, a referral and testing process, and the development of an Individualized Education Plan involving the teacher team and the child's parents.

SPARK (Special Projects Activities): Students who have been identified as "gifted" can be served in several different ways. After testing and qualification is determined, students can be served on a consultive basis in the classroom, or with a pull out program. The pull out method involves all or part of a school day, usually weekly, working with the SPARK staff in the separate classroom with other SPARK students.

Medication Procedure: K-8



Prescriptions or over-the-counter medications, which **MUST** be taken at school will be administered by the school nurse or other delegated school personnel. Any exceptions to this must have prior approval.***

The medication must be in the **original, completely labeled container. If a prescription, it should bear the pharmacy label with correct current dosage information.**

A parent or guardian must complete and sign a request form before school personnel will administer the medication. This request will expire at the end of this school year.

It is the parent's responsibility to inform the school nurse of any health, behavioral, or medication-related concerns regarding this student.

*** USD #489 has adopted a policy for "Student Self-Administration of Medications" under certain conditions. Please refer to Board Policy 3.312 for more information.

Lost and Found

Please mark coats, sweatshirts, caps, etc., with your child's name to help identify lost or found items. Items left after June 1st will be taken to the Community Assistance Center.

HOME



SCHOOL

The Wilson Home and School Association is a parent organization whose goal is to improve the quality of education at Wilson School. All families of Wilson School are invited to become members. The cost to join is \$5.00.

Officers meet monthly and the meetings are listed on the school calendar. The Wilson Home & School Association meeting minutes are on file in the office and are also sent by e-mail to all parents who have provided an e-mail address to the Home & School. Anyone is welcome to attend the meetings to observe or comment on an agenda item.

Members are asked to support the organization and the school by volunteering to help with one or more of the many activities sponsored by the Home and School Association. A membership drive and T-shirt sale at enrollment kick-off the year.

All of the money raised by Wilson Home & School Association benefits the students. The organization has purchased several pieces of playground equipment the past few years as well as done other improvements to the Wilson Grounds area. A new lighted sign was also put up three years ago. Inside the school the Home and School helps to purchase books and AR Tests for the library, art and school supplies, and computer equipment and software as well as many other items. In addition, at the beginning of each school year, each teacher is given a small grant to use for classroom purchases, in appreciation of their hard work. Last year, an additional grant was given to each teacher to help with classroom needs and technology equipment.

Welcome Back Ice Cream Social

The Home and School Association hosts an Ice Cream Social in the gym the evening before the first day of school. Everyone is invited to join us for free ice cream sundaes while the children visit with their friends. Class lists are posted in the entryway that night so everyone will know which classroom to go to the next morning.



Fund-Raising Sales Campaign

The annual fund-raising sales campaign brings in more money for Wilson School than any other fund raiser. It is sponsored by the Wilson Home and School Association and headed up by parents. Students are asked to sell magazines, cookie dough, and other items to friends and relatives but are discouraged from going door-to-door, especially without parent supervision.

Student prizes are awarded for top seller but the primary focus is to raise funds for students at Wilson School.



Family Fun Night

The Wilson Home & School hosts a Family Fun Night every year. The Family Fun Night is another of the major sources of income for Wilson Home & School Association. Besides having the option of several different food/snack items to enjoy, students, their families and members of the community come to Wilson School for an evening of fun and games. The carnival atmosphere is highlighted by a raffle at the end of the evening, with lots of prizes donated by area merchants.

Monthly Birthday Celebrations



Each month all students with a birthday that month will be treated to a birthday treat during lunch that day and will also receive other items from the Home and School Association. June and July birthdays are recognized during February and March.

Policy for Private Birthday Party Invitations

If your child is planning to have a birthday party or some other type of party during the school year, we ask that you handle those invitations **OUTSIDE OF SCHOOL** unless **EVERYONE** in the classroom is being invited. By doing this, we avoid a lot of hurt feelings among students, as well as avoiding the interruption of our instructional day when we wind up having to deal with those issues.

Truancy

Truancy is defined by KSA-113 as lawful and inexcusable absence from school for **three consecutive days, or five days or more within a single semester, or seven days in a school year.** **Authorities will be notified.** An unexcused absence is defined as absence from school for any significant part of the school day in which a student is not in attendance and neither the parent/guardian nor the school is aware of and/or approves of the absence.

Reporting Absences/Homework Requests

Please call the school office no later than 8:30 a.m. whenever your child is absent from school. If you know in advance, please let the teacher know about the planned absence. **If you want to pick up homework for your child, please tell the secretaries when you call in that morning and plan to pick the homework up in the office after school.**

Late Work

Just as we teach responsibility through good attendance and not being late to school, getting school work done on time is also an important life lesson. Students are given adequate time to get their work done without having a lot of homework to do outside of school. Students who struggle with getting their work done also have the opportunity to attend the Wilson After School Academic Hour, which should give them plenty of time to get their work completed. We encourage our students to make good use of their time, but it is the student's choice as to how well he or she is making use of that time. Continually accepting late work encourages the wrong life lesson for our students. Teachers usually allow a bit of flexibility with this, but cannot be expected to give full credit to work turned in 2, 3, or more days later than it was due. Adjusted grades are given to those assignments. When a student has an excused absence, he or she is allowed 2 days for each day missed to get that work done.

Grade Cards

Elementary grade cards are quite different than high school or even middle school grade cards. We attempt to tell you more than a percentage, while at the same time making sure parents understand what progress their child is making. Letter grades don't make their appearance until third grade and, even then, in limited amounts. Prior to third grade, reports are made through terms such as "outstanding" or "needs improvement". Grade cards are sent home with students following the end of each nine weeks.



School Arrival and Dismissal Times

Wilson students **begin school at 8:01 a.m.** and are **dismissed at 2:59 p.m.** Students are supervised beginning 30 minutes before the start of school. *We strongly advise against sending your children before that time because of no supervision.*

Upon arriving at school, students are expected to report to the playground or to the gym (depending on the weather), not to their classroom. A bell rings at 7:56 which signals that it is time to go to their classrooms. Another bell rings at 8:01 signaling the start of the school day. **Children arriving after the 8:01 bell are considered tardy.**

Please do not send students before 7:31 since supervision cannot be guaranteed. A 7:50 or 7:55 arrival is best. Students should be picked up or start home immediately after dismissal.

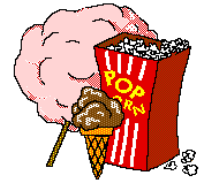
Attendance, Absences, and Tardiness

Since school is your child's business, he/she should be at school every day and on time. Good school work and regular attendance are closely related.

- A child is counted absent when he/she is not present at school for any reason.
- **A child is unexcused when he/she is absent without the knowledge of his/her parents or the school. These absences are reported.**
- It is the responsibility of the parent to inform the school of a child's absence prior to the beginning of the school day.
- A call will be made to the parent if there has been no paternal contact.
- Students who are chronically tardy to school may be expected to make up the lost instructional time and may be asked to attend After-School Academics until the student is caught up on the missing assignments.
- If a student leaves school or returns to school during the school day, the parent needs to **come to the office** and **sign the student in or out on the office notebook.**

Classrooms

Wilson School serves students from Head Start and Pre-Kindergarten through Grade Five with 2 or 3 sections of each grade level and several special education rooms. The average classroom has 20-24 students in it.



Snack Fridays

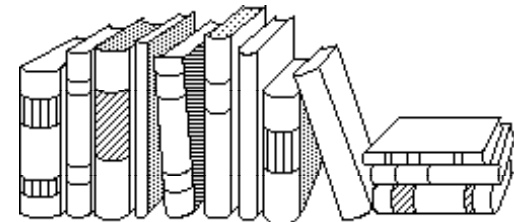
Snack Friday is a popular event at Wilson School. One Friday a month, parent volunteers take our snack cart around to each of the classrooms and provide snacks to our students.

Birthday Books

The Birthday Book Program is intended to increase the number of books in our school library. The person celebrating a birthday may bring \$5.00 to the Wilson School office. A bookplate will be presented to the birthday person and they choose a favorite book and place the bookplate inside the front cover.

Our librarian, Mrs. Odegard, uses each donation to purchase at least part of another selection. When the book arrives the child's name is placed in the book as the person responsible.

If you have a summer birthday, you may choose a date to celebrate your special date anytime throughout the year. Participation in the Birthday Book Program is optional. Families may donate \$5.00 and include all of their children on one bookplate. If you have any questions, please contact Mrs. Odegard or Mr. Meagher at the school.





Santa's Sweet Shop

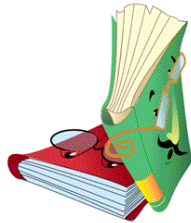
Santa's Sweet Shop is a school-wide bake sale held the night of the Winter Concert. All parents,

students, staff, and their families are asked to donate cookies and candies which are sold by the pound. Prizes are awarded for those making the goodies, and a raffle of holiday items is also held.

The proceeds from the Santa's Sweet Shop help purchase needed items for Wilson School.

Visiting Author

The Wilson Home and School Association sponsors and funds the visit of an author, illustrator or storyteller at Wilson. These visits include direct instruction to students on the part of these people, and are a favorite event for staff and students. We are planning for the visit this year during the month of November.



Hospitality-Teacher Appreciation

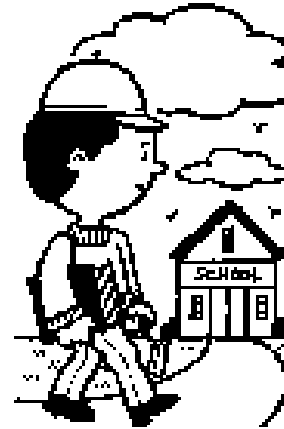
In addition to organizing refreshments at Open House, the Wilson Home & School Hospitality-Teacher Appreciation Committee provides two evening meals for the teachers during Parent/Teacher Conferences. Parents may be asked to provide some part of the meal. The Hospitality Committee provides occasional treats in the teacher's lounge at other times during the school year. This committee also plans some activities during Teacher Appreciation Week.

Welcome to Wilson School

Welcome to Wilson Elementary School. The start of a new school year is always a wonderful and exciting experience. The new pencils, erasers, crayons, markers, and notebooks, enrollment day, seeing old friends, and finding out who the teacher will be all help to make it a wonderful time for staff, students, and parents.

The staff at Wilson Elementary School has spent a lot of time preparing for the new year and staff members are ready to do their very best for every student in their classes. We hope that the coming school year will be an exciting and productive one for you and your child.

We know many times you may have questions about procedures at school, especially if you are new to our building. Many of the things we take for granted may seem confusing to those who are new to the building. Hopefully the confusion will quickly end, but if you have questions or concerns, please call and ask us. We will be happy to help you in whatever way we can. Our phone number is **623-2550**.



Our regular school hours are 8:01-2:59. The first day of school will be a half day on August 18th. School will dismiss at 11:16 that day. We look forward to seeing you then!

Mr. Meagher, Principal

Visiting School

Please feel free to visit school anytime. We enjoy having parents here and it means a lot to your children to have you take time to see where they spend their days. We ask that when you arrive at school, that you **check in at the office and pick up a visitor's badge before entering a classroom**.

WILSON STAFF 09-10

Tom Meagher - Principal
Nancy Stramel - Counselor
Ashley Allen - AM/Noon Supervisor
Christina Anderson - Para Educator
Annette Barber - Grade 3
Janell Beilman - Grade 5
Staci Biskie - HS Assistant
Gloria Blackwell - Vocal Music
Cassie Blau - Computer Tech
Julie Brown - Grade 1
Amy Brungardt - WEAS Assistant
Jan Bunker - Speech
Jean Carter - Grade 3
Rose Carter - Custodian
Sherry Chaffin - Title I Reading
Shauna Clark - Para Educator
Dee Conell - Nurse
Selma Cook - Cook
Joan Crull - Strings
Olivia Davenport - WEAS Assistant
Judy Dawson - Para Educator
Joyce Dinkel - Para Educator
Stephanie Dupont - WEAS Director
Diane Eggleston-Cafeteria Supervisor
Jennifer Faas - Resource Room
Laura Fabrizius - Cook
Erin Flax - HS Asssitant
Amber Fulwider - WEAS Assistant
Reesa Gerhard - Para Educator
Teresa Gross - Art
Debbie Guffey - Cook
Kathy Harper - Grade 2
Jill Hedlund - Kindergarten
Megan Jachetta - WEAS Assistant
Sheila Jordan - Para Educator
Mia Knoll - Admin Assistant
Molly Kohl - Para Educator
Kayla Krinhop - WEAS Assistant
Chelsea Lang - WEAS Assistant
Kenda Leiker - SPARK
Nathan Marks - Strings
Andrea McClain - Para Educator

Lindy McDaniel - ECSE
Jennie Meagher - AM/Non Supv
Matt Meagher - AM Supervision
Mandy Meagher - Kindergarten
Lindsey Miles - WEAS Assistant
Lori Morgan - Grade 1
Angela Moxter - Interrelated Room
Amy Neuburger - Resource Room
Paige Niernberger - Para Educator
Shayla Nix - WEAS Assistant
Christy Odegard - Library
Kristen Pfeifer - Grade 3
Mavis Pianalto - Para Educator
Larry Pray - Custodian
Sergio Ramirez - ELL Assistant
Joanne Reynolds - Grade 2
Hal Rogers - Adaptive PE
Janett Rogers - Para Educator
Renee Rupp - Para Educator
Candace Sage - Grade 2
Kim Schmeidler - Interrelated Room
Tammy Schoenthaler - Secretary
Lisa Schreck - Grade 1
Nicole Sharkey - WEAS Assistant
Lois Smith - Grade 5
Erica Spangler - Head Start
Tony Stegman - Head Custodian
Ashley Steiner-AM/Noon Supervision
Brenda Urban - Para Educator
Patty Weber - Health/PE
Laurenda Werth - Grade 4
Susan Werth - Physical Therapy
Andrea Wichers - EC Speech/Lang
Tara Wildeman - Grade 4
Merresa Williams - Para Educator
Jonita Windholz - Kindergarten
Lindsey Wolf - WEAS Assistant
Gera Lou Woofter - Title I Reading
Carolyn Young - Occupational Therapy
Stacie Zimmerman - Grade 3
Julie Zollinger - Psychologist

Teacher Wish List

The Wilson Home & School Association tries to help teachers purchase special items for the classrooms, but some items are always needed. A wish list is included in the newsletter. If you would like to send something for your child's classroom or other classrooms, just send these items to school. Teachers are always appreciative of the extra help.



Campbell's Labels/Box Tops for Education



Wilson School participates in both the Campbell Soup Company Label program and the General Mills Box Tops for Education program. You may send qualifying labels to school at any time. Whenever a deadline for one of these programs is approaching, you will be notified in the newsletter. We have received many extra items for the school through this program, such as playground equipment, classroom toys, and games and videos.

"WE" Rules for Hallway Behavior

WEwalk.

.....are quiet.

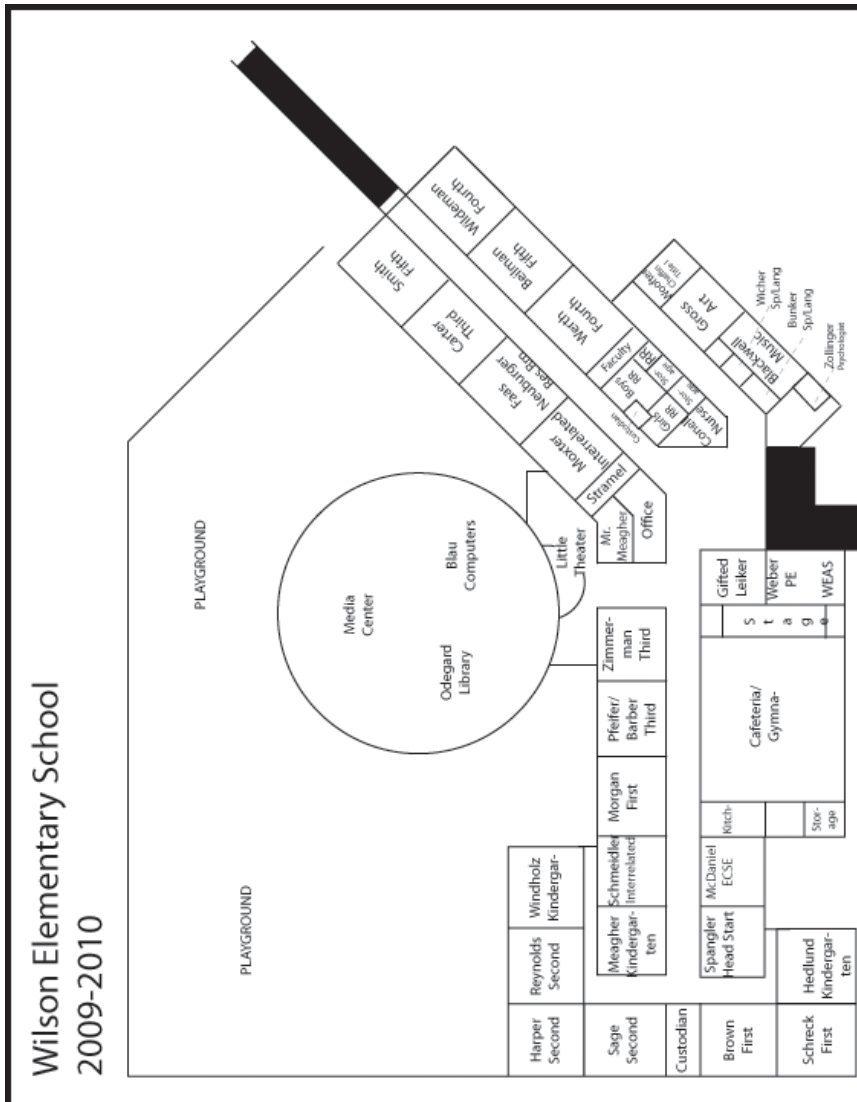
.....keep our hands and feet to ourselves.

WILSON EXCELS



*WE BELIEVE THAT ALL
STUDENTS IN WILSON ELEMENTARY
SCHOOL CAN EXCEL IN ALL AREAS AND
BECOME LIFE-LONG, ENTHUSIASTIC,
PRODUCTIVE LEARNERS.*

WILSON



ELEMENTARY SCHOOL 2009-2010 HANDBOOK FOR PARENTS

Wilson Elementary School
101 East 28th • Hays, KS • 67601-1699
Phone (785) 623-2550 • FAX (785) 623-2556
<http://wilson.usd489.com/>

